



**OFFICE OF
STATE AID ROAD CONSTRUCTION**

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
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MEMORANDUM

TO: ARTHUR JOHNSON
CHANCERY CLERK
MADISON
P O BOX 404
CANTON, MS 39046

FROM: H. Care Webb
STATE AID ENGINEER

SUBJECT: COMPLEX - SPECIAL BRIDGE INSPECTION

DATE: June 10, 2013

Attached is a Board Order for your execution which will allow the State Aid Engineer to act on your behalf for items concerning the 2013-2014 Complex - Special Bridge Inspection Program. This order is similar to the previous orders you have executed in past years. A few changes have been made to simplify the process. All costs will be paid using Federal Bridge Replacement funds and matching credits thus eliminating the need for county or state aid funds in the project.

Please note State Aid will have the responsibility for supplying the person in responsible charge which will eliminate the need for an engineering contract with your county engineer. Of course, the county engineer will be kept fully informed of the progress of the consultant's work so the county's bridge file can be kept up to date.

We hope the changes made will simplify this inspection process and meet the time requirements established by the National Bridge Inspection Standards. **Please execute the order at your next board meeting and return to this office as soon as possible.** If you have questions please call David Barrett, 601-359-7150.

C: John Harper, Assistant State Aid Engineer, w/o attachment
David Barrett, Program Manager, w/o attachment
District Engineer, w/o attachment
County Engineer, w/attachment
File, w/attachment

ORDER OF BOARD OF SUPERVISORS
MADISON COUNTY
SPECIAL BRIDGE INSPECTION

WHEREAS, Madison County (the "COUNTY") has been advised by the State Aid Engineer of the Office of State Aid Road Construction ("STATE AID") that certain fracture critical and/or complex bridges and/or other designated bridges within the county will require an inspection as set forth in the National Bridge Inspection Standards and the Manual for Bridge Evaluation, Current Edition (MBE), Inspection of Fracture Critical Bridge Members (Report No. FHWA-IP-86-26), Movable Bridge Inspection, Evaluation, and Maintenance Manual, Current Edition and State Aid's National Bridge Inspection Program Local System Manual (BIM). Bridges will be inspected in accordance with their designated frequencies listed in the National Bridge Inventory Data and

WHEREAS, Federal regulations require that such professional inspection services be solicited and selected in accordance with the procedures set forth in the Federal-Aid Policy Guide and 23 CFR 172, and

WHEREAS, STATE AID is in the process of soliciting and selecting a firm or firms, which STATE AID deems to be the most qualified consultant or consultants, to perform these services statewide, and

WHEREAS, the Office of State Aid, Standard Operating Procedures No. SA II-1-34 requires the COUNTY to designate the person in responsible charge of the PROJECT.

NOW THEREFORE, this Board does hereby order as follows:

1. The State Aid Engineer and his representatives are hereby authorized to act for and on behalf of the Board in all matters related to the administration of the PROJECT; and
2. The CONSULTANT or CONSULTANTS selected for the inspections by STATE AID are hereby authorized to conduct inspections of any and all county bridges as may be required under the above referenced federal standards; and
3. David Barrett, NBI Program Manager of STATE AID, is hereby designated as the Person in Responsible Charge of the PROJECT, and certifies that he is a public employee of the county/State ("Public Agency"). The Person in Responsible Charge as identified and as assigned to the PROJECT may be changed or reassigned by the Office of State Aid Road Construction.

In so doing the COUNTY, in accordance with the SOP of STATE AID, has assigned the following duties and responsibilities to the Person in Responsible Charge:

- a) Be aware of the day-to-day operations of the project
- b) Be aware of and involved in decisions about changed conditions which require change orders or supplemental agreements.
- c) Be aware of the qualifications, assignments, on-the-job performance, etc. of the consultant staff at all stages of the PROJECT.
- d) Visit the project on a frequency that is commensurate with the magnitude and complexity of the PROJECT.

4. The CONSULTANT or CONSULTANTS will prepare an updated bridge inspection report based on the findings and in accordance with the National Bridge Inspection Standards 23 CFR 650.313; and
5. The CONSULTANT will be compensated with Federal BR monies and Federal Bridge Credits.

SO ORDERED this the _____ day of _____, 2013.

President, Board of Supervisors
Madison County

This is to certify that the foregoing is a true and correct copy of an order passed by the Board of Supervisors of Madison County, Mississippi, entered upon the minutes of said Board of Supervisors, Minute Book No. _____, Page No. _____. Same having been adopted at a meeting of said Board of Supervisors on the _____ day of _____, 2013.

Chancery Court Clerk

Madison County

2013 - 2014 COMPLEX BRIDGE PROGRAM
LIST OF BRIDGES BY COUNTY
FINAL

Total # County	County	Structure Number	Feature Intersected	Facility Carried	Location
1	Madison	SA4500000000084	LOTVILLE CREEK	OLD HWY 16	SEC 1 T 9N R 4E